

KIMBERTON KNOLL HOMEOWNERS ASSOCIATION

EXTERIOR CHANGE REQUEST APPLICATION

Name: _____ Date: _____

Address: _____ Phone: _____

Properly completed Exterior Change Request Applications will be submitted to the Board for consideration at their next regularly scheduled meeting. The Board of Directors has sixty (60) days to respond to the written request. If the Boards does not respond within this timeframe the request is considered denied.

1. DESCRIPTION OF PROPOSED EXTERIOR CHANGE: (Indicate all that apply)

Landscape Removal/Addition: _____

Sheds: _____

Fences: _____

Swimming Pools: _____

Deck Alteration/Additions: _____

Other Change/Alteration (describe fully): _____

2. PROVIDE ALL RELEVANT INFORMATION FOR THE ABOVE ITEM(S), including:

Dimensions: _____ Type/Brand: _____

Color: _____ Contractor: _____

Materials: _____

Other Information: _____

WORK CANNOT BEGIN UNTIL WRITTEN APPROVAL FROM THE BOARD IS RECEIVED. Any approved alteration, change or addition will be subject to a final inspection by the Board of Directors or its managing agent upon completion to assurance that it has been properly constructed and in accordance with the proposal accompanying the original request. Failure to obtain written approval for any exterior alteration, change, or addition may result in the imposition of fines for violation of the Declarations.

I understand that the approval of this project does not waive the necessity for the unit owner to obtain Township permits or comply with the applicable building or zoning codes. I accept all responsibility for its maintenance and good repair and certify that the work will be done by qualified personnel.

Please mail completed form to PENCO Management, Inc., Attention: Kim Bowyer, 221 Stonybrook Drive, Norristown, PA 19403.

For Office Use Only:

Date: _____ Approved: _____ Denied: _____